

EXCHANGES & RETURNS FORM

ORDER NUMBER _____

NAME _____ DATE _____

ADDRESS _____

CONTACT _____

EXCHANGES

REF.	SIZE	
_____	_____	_____→
_____	_____	_____→
_____	_____	_____→

NEW ORDER

REF.	SIZE
_____	_____
_____	_____
_____	_____

RETURN + REFUND

REF.	SIZE	CAUSE
_____	_____	_____
_____	_____	_____
_____	_____	_____

Follow us!

HOW TO PROCEED YOUR EXCHANGE OR RETURN

Exchanges and returns can be made within a maximum period of 15 days, counting from the date of receipt of the order.

To make an exchange or return you must follow the following steps:

1. Complete the Exchanges and Returns Form.
2. Pack the item in the original sealed packaging, together with the duplicate invoice and the Exchange and Returns Form and send to:

Portside

Rua da Indústria nº14 Pias
4620-025 Lousada
Portugal

Complete the field with your **IBAN (International Bank Account Number)**
for an bank transfer refund: